About Registered Professional Engineer (RPEng)

Professionals Australia has for a long time advocated that high standards of conduct and practice are vital to keeping our communities safe and engineering as a profession, strong.

The standard of professionalism among engineers must be high to ensure competent practice, ethical conduct, maximum economic benefit and most importantly the safety of the community.

We all know that engineering failure can have catastrophic consequences.

To uphold the integrity of the profession, and maintain an exceptional standard of practice and professionalism, a mechanism must be in place to assess competency – Registered Professional Engineer of Professionals Australia (RPEng) is that mechanism.

RPEng was introduced to provide members with a high-quality, fully-accredited form of registration that is affordable and sensible. We hope that by offering a quality, affordable option we encourage far greater numbers of engineers to register – which we see as important to building the integrity and future of the profession.

Registered Professional Engineer (RPEng) is the practical mark of quality in engineering. By holding this title, you are making a public statement that you are qualified and competent to practice and supervise as a professional engineer.

The sensible approach to registration

RPEng was conceived by our members and established by Professionals Australia. Our members understand that registration is important, but it needed a sensible approach.

We share our members’ belief, and crafted RPEng around three core principles:

1. Quality
2. Sensibility
3. Affordability

To prove you deserve the title of Registered Professional Engineer (RPEng), you must demonstrate that you are qualified to practice, have the work experience to be an expert, have this work experience verified, and demonstrate that you’ve remained at the forefront of your profession.

RPEng is a comprehensive registration scheme that focuses on the user and why registration is important. It’s quality, practical and sensible.

RPEng = $300
This guide has been prepared to give interested engineers the means to become a Registered Professional Engineer (RPEng).

This document explains the eligibility requirements, what the educational standards are, the CPD requirements, and the application requirements and processes to become a Registered Professional Engineer (RPEng).

And while the characteristics of the scheme were designed with the applicant in mind, it is important to have a thorough understanding of these details before commencing the application.

This document also answers many of the questions you may have about the scheme, such as:
1. How is quality assured?
2. Can Professionals Australia assess for RPEQ?
3. What about international recognition?

Reading this document will give you all the preparation you need to become a Registered Professional Engineer of Professionals Australia.
Eligibility requirements

RPEng eligibility requirements meet the highest legislated standard.

The eligibility requirements for RPEng were set to exceed the international standard for engineer registration and are aligned with the requirements of the Board of Professional Engineers of Queensland’s (BPEQ) requirements for Registered Professional Engineer of Queensland (RPEQ) status. The BPEQ was established by the Queensland Government to administer the Queensland Professional Engineers Act (2002).

The Act provides for the registration of professional engineers to practise in Queensland and prohibits persons who are not registered from providing professional engineering services in Queensland.

The means the eligibility requirements meet the highest legislated standard in Australia.

To be eligible for Registered Professional Engineer (RPEng) status, you must:

1. Have completed a qualification in one of the disciplines of engineering, the Guidelines for which are published in the By-Laws and on the website. The qualification must meet one of the following requirements:
   • a four-year full-time Bachelor Degree from an Australian institution. Where a degree is less than four years in duration, the Assessment Committee may consider additional education and training as equivalent to a four year degree,
   • or a part time equivalent degree,
   • or a previously recognised historical equivalent qualification,
   • or a qualification gained elsewhere that satisfies the requirements of “the Washington Accord” for recognition as a Professional Engineer.
2. Have at least five years relevant work experience in an area applicable to the discipline for which accreditation is sought. This work experience must have been gained within the last five to seven years.
   Examples of work experience per discipline are highlighted in the Guidelines for RPEng Accreditation.
3. Have provided the details of a minimum of three Professional Referees who can verify your work experience.
4. Have undertaken a total of 150 hours continuing professional development over the past three years immediately prior to the lodgement of the application. This is equivalent to 50 hours per annum. Examples of continuing professional development per discipline are provided in the Guidelines.

Requirements 2 to 5 above shall be waived if the applicant already holds accreditation as CPEng, CP, RPEQ or equivalent accreditation with another professional engineering organisation, whose equivalence is recognised by the bodies granting CPEng or CP status by way of mutual recognition and is approved by an Assessor.

Preparing your application

To ensure the application process works as seamlessly as possible, you should have the required documentation on-hand at the time of applying.

It’s not difficult to get the required documentation together but it’s best to get it right before it goes to an Assessor.

The documentation requirements were set to prove beyond doubt that you meet the criteria to be considered a qualified and competent professional engineer.

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   Examples of work experience per discipline are highlighted in the Guidelines for RPEng Accreditation.
3. Have provided the details of a minimum of three Professional Referees who can verify your work experience.
4. Have undertaken a total of 150 hours continuing professional development over the past three years immediately prior to the lodgement of the application. This is equivalent to 50 hours per annum. Examples of continuing professional development per discipline are provided in the Guidelines.

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What is required:

The following sections provide a guide into what information you will be required to provide, what information will be accepted, and why we require the information.

This section is broken into four parts:

1. Qualification
2. Detailed CV
3. Referees
4. CPD activities

Show that you have the qualifications.

Show that you have the experience.

Have someone verify that experience.

Show that you’re continuously developing your skills.

Have your application independently assessed by an expert in the field.

It’s sensible.
What is required

**Qualification**

You need to provide a certified copy of your four-year Australian Bachelor degree (or other historically or internationally recognised equivalent qualification) in an engineering discipline.

It is important to note that the Guidelines may contain additional requirements for specific disciplines.

For your degree to be certified, it needs to be signed by an authorised witness. Only authorised witnesses as set by the Australian Attorney-General will be accepted. A full list can be accessed via the website: [http://www.ag.gov.au/](http://www.ag.gov.au/)

If you completed your degree overseas, there are two exceptions which will meet the eligibility requirements:

1. Your degree must have been completed in a country which is a signatory to the Washington Accord, and the degree must be accredited as a Bachelor Degree equivalent. A list of Washington Accord signatories can be viewed at: [www.ieagreements.org/](http://www.ieagreements.org/)
2. If you have had your degree certified by an accredited body of the Washington Accord. For example, by Engineers Australia.

Once you have a certified copy of your degree, you should scan it, and save it as a PDF.

**Detailed Curriculum Vitae**

You need to create detailed curriculum vitae, highlighting at least five years' work experience relevant to the discipline for which registration is sought.

Examples of work experience per discipline are provided in the Guidelines.

The curriculum vitae must highlight the organisation name, job title, length of employment, brief description of your role and examples of work experience for each organisation for which the applicant has been employed.

The work experience activities shall outline examples of the applicant's use of theories, concepts and practices to solve real-world problems related to the discipline for which accreditation is sought.

This is the section you demonstrate that you have the professional experience to give clients and the community confidence in your ability.

To assist with the preparation of your detailed CV, Professionals Australia has created a template, which can be downloaded on the website at [http://rpeng.org.au/key-information/cv-template/](http://rpeng.org.au/key-information/cv-template/)

**Referees**

You are required to provide the contact details for a minimum of three professional referees. The referees are required to verify that the work you have listed in your CV is true and accurate. They therefore need to meet strict eligibility requirements.

In order to improve the chances of success, applicants must ensure Professional Referee details are current. Furthermore, applicants must ensure Professional Referees are aware of their nomination as a referee and that they will be contacted in relation the application.

Prior to submitting, you need to ensure that the nominated Professional Referees have read your curriculum vitae and are familiar with the work experience cited in the application.

For a referee to be considered, they may be either the applicant's supervisor or colleagues who are familiar with the work experience activities highlighted in the applicant's curriculum vitae and must have known the applicant for a period of at least 12 months.

Referees must satisfy one of the following requirements:

1. Be a Registered Professional Engineer of Professionals Australia. The referee's accreditation must be in the discipline for which the applicant is seeking accreditation.
2. Hold CPEng, CP, RPEQ or equivalent professional status. The referee's accreditation must be in the discipline or similar discipline to which the applicant is seeking accreditation.
3. An engineer with a Bachelor degree (or other historically or internationally recognised equivalent or higher qualification) in the discipline or similar discipline to which the applicant is seeking accreditation. Finally, the referee would satisfy the eligibility criteria for RPEng.

By meeting these requirements, our Assessors can have confidence that the referee is qualified to make judgements on your professional abilities.

For each referee you will be required to provide the following information:

1. Name
2. Company
3. Position
4. Phone (BH)
5. Email
6. Accreditation status
   (e.g. RPEQ, CP, CPEng, RPEng)

This information will need to be entered when filling out the online application form.
What is required

Continuing Professional Development (CPD) log

We need to make sure that engineers that hold RPEng status are of the highest standard of contemporary practice. Relevant verified CPD is a vital pillar of our scheme.

To meet the CPD requirements of the RPEng program, you must provide a record of 150 hours of completed CPD over the last three years, if you do not already hold CPEng, RPEQ or similar status recognised by an Assessor as equivalent.

150 hours sounds like a lot, but CPD can be completed in a range of different ways and receives a different weighting.

The forms of CPD which you can count are:

- a) Formal postgraduate education aligned to your work;
- b) Employer provided education aligned to your work or profession;
- c) Attendance at a conference or technical society meeting;
- d) Presenting at a conference or meeting;
- e) Workplace learning involving theories, concepts and practices;
- f) Producing a published paper for a university, conference, engineering organisation publication;
- g) Extension of your knowledge of legislation, regulations, codes, standards and specifications through work or private study.

For example, postgraduate education aligned to your work delivered by a higher education institution attracts a 3x weighting.

There is an easy-to-use online log which you can use with your application. Once it’s complete, it’s very easy to keep up-to-date.

Take a look at the complete published CPD log in the By-laws for the latest up-to-date information.

Please see:
http://rpeng.org.au/cpd-information/
for an example of what the CPD log in the online application form will look like.

As you can see, getting to 150 hours means that you’ve stayed up with leading practice in the profession while also being attainable. Once you’ve done it once, keeping it up-to-date is simple and will help you stay ahead of industry trends.

Continuing Professional Development Activities

The seven categories of CPD activities and their relevant weightings are:

- **Category A – 3 x weighting:** Formal postgraduate education aligned to your work, which can attract an award on completion from a higher education institution or equivalent. This may include individual units of postgraduate study.
- **Category B – 3 x weighting:** Education provided by your employer or by a provider that is not higher education provider, but that aligns to your work and profession.
- **Category C – 1 x weighting:** Attendance at a conference or technical society meeting aligned to your work and profession.
- **Category D – 5 x weighting:** Presenting at a conference or meeting aligned to your work and profession.
- **Category E – 0.5 x weighting:** Workplace learning involving theories, concepts and practices.
- **Category F – 10 x weighting:** Producing a published paper for a university, conference, engineering organisation publication deemed as relevant to the profession by an Assessor.
- **Category G – 1 x weighting:** (limit of 50hrs over 3 years): Extension of your knowledge of legislation, regulations, codes, standards and specifications through work or private study.

Please see:
http://rpeng.org.au/cpd-information/
for an example of what the CPD log in the online application form will look like.
Applying for RPEng and/or RPEQ

Guidelines

The guidelines for Registered Professional Engineer (RPEng) are for the six disciplines of engineering covered by the scheme.

It is important to read the guideline relevant to your discipline prior to commencing your application.

Why? Some disciplines, such as Management, require the applicant to have undertaken additional training to be eligible. It is also important to know what type of work experience the Assessor is looking for in potential Registered Professional Engineers.

To read the guideline for your discipline, please see the RPEng By-Laws on the website.

The application process

The Registered Professional Engineer (RPEng) application processes were created to make the application and assessment as efficient as possible, without compromising the quality and integrity of the title.

Professionals Australia placed a great deal of effort into building the RPEng website, and creating a user-friendly, interactive online application form.

To get started, you are required to enter your Professionals Australia member log-in details – this will allow you access to the form.

The log-in details are your Professionals Australia member number, and the password, unless otherwise changed, is your surname.

Once an application form has been received, the information is reviewed by the Registrar to ensure there are no oversights or omissions. It is then forwarded to an Assessor.

TIP: The username is your Professionals Australia member number, and if an applicant is applying for RPEQ assessment, is not a Professionals Australia member, the applicant should click “Don’t have an account?” and create an account.

Once the log-in details have been entered correctly, the interactive form will appear.

As you progress through the form, you will be prompted to upload the relevant documentation and complete the relevant sections.

If you’ve got together the required documentation prior to starting the application process, completing the form should take less than 20 minutes.

Professionals Australia has created an application demonstration video, which is available to watch through the apply tab on the RPEng website: www.rpeng.org.au

Once an application form has been received, the information is reviewed by the Registrar to ensure there are no oversights or omissions. It is then forwarded to an Assessor.

Assessor interviews

After the Assessor has reviewed the information, and verified its accuracy and acceptability, he/she will commence the interviews.

Three of the professional referees and yourself as the applicant must undertake the interviews.

They are mostly conducted over the phone, and take between 20 - 45 minutes per interview with the referees and approximately 1 hour with the applicant.

Outcome of application

Once the interviews have been conducted, the Assessor will comprehensively review the information provided in the application against the information obtained in the interviews, and will then make a determination on your suitability for Registered Professional Engineer (RPEng) status.

Successful applicants

Successful applicants will be provided with a testamur and a Letter of Assessment certifying their Registered Professional Engineer accreditation.

Successful applicants shall be listed on the Roll as described under Section 3.14 of the By-Laws and be entitled to use the post-nominals highlighted in the disciplines section of this guide.

Successful RPEQ applicants

For applicants seeking RPEQ assessment, at the successful completion of their application, the applicant will be issued Letter of Assessment specifically written for the RPEQ. Upon applying for RPEQ status with the BPEQ, this letter must be presented.

Unsuccessful applications

If your application was unsuccessful, you shall be notified as to the reason(s) why your application was unsuccessful and be given the opportunity to appeal against the decision or alternatively re-apply for accreditation in 12 months.

In most cases, applicants will be given the opportunity to fix the missing components of the application before a formal rejection. For example, an Assessor may request additional CPD be undertaken first.

Applies be made within one calendar month of the date of notification of the applicant being unsuccessful.

For further information, please see the RPEQ section of the guide.

Appeals should detail:

1. The reason the applicant believes the Assessor’s decision warrants appeal,
2. In specificity, how the applicant believes the Assessor has failed to properly apply the By-Law and Guidelines to the consideration of their application,
3. Any additional information which could provide further information to support application.
The post-nominals per discipline are:

- Civil Engineering: RPEng (Civil)
- Information Technology & Telecommunications: RPEng (IT&T)
- Management: RPEng (Mgt)
- Mechanical Engineering: RPEng (Mech)
- Structural Engineering: RPEng (Struc)
- Electrical Engineering: RPEng (Elec)

Responsibility as an RPEng

As a Registered Professional Engineer of Professionals Australia, you are allowed to present yourself as such. You are also permitted to use the RPEng post-nominal. Where the Registered Professional desires to highlight the discipline of accreditation, an abbreviation of the discipline shall follow the RPEng post-nominal.

Responsibility as an RPEng (continued)

As a Registered Professional Engineer of Professionals Australia, you also have a duty to uphold the standards and integrity of the profession. To ensure this, Professionals Australia has created a list of your responsibilities as a Registered Professional Engineer.

Engineers who hold Registered Professional Engineer status, will:

- Listen to stakeholders in order to gain an understanding of requirements and nature of problems requiring solutions.
- Devise possible engineering and/or managerial solutions to remedy frequently occurring problems encountered by society.
- Ensure solutions are fundamentally sound in terms of theory, concepts and principles, and satisfy the requirements of stakeholders.
- Devise solutions that can easily be re-applied or modified by themselves or colleagues to solve new problems thereby saving time and money.
- Produce work that provides beneficial outcomes to society, the economy and the environment.
- Understand the costs, limits and risks associated with proposed solutions and communicate these to appropriate stakeholders.
- Integrate relevant technical and non-technical aspects with their solutions.
- Understand the relevance of new developments applicable to their area of practice.
- Understand the relationship between their area of practice and other areas of engineering.
- Conduct research in order to advance their area of practice.
- Develop new concepts, principles and/or technologies.
- Create and update standards and codes.
- Adhere to applicable government legislation and regulations.
- Contribute to the amendment of applicable government legislation and regulations.
- Develop, mentor and educate other professionals in their area of accreditation.
- Ensure their integrity, transparency, good conduct and trustworthiness.
- Communicate to society to increase the community’s awareness of their profession.
- Act in a manner that improves the image of their profession, as perceived by the community.
Registered Professional Engineer
of Queensland RPEQ

In 2014, Professionals Australia received approval by the Queensland Minister to become an assessment entity for the Board of Professional Engineers of Queensland (RPEQ).

This means that Professionals Australia can now assess your competency and qualifications for Registered Professional Engineer of Queensland (RPEQ) status.

The process for RPEQ assessment is the same process as the application for RPEng.

How does it work?

Regardless of which organisation undertakes your assessment, you still need to apply to the Board of Professional Engineers of Queensland (RPEQ) to be recognised as a Registered Professional Engineer of Queensland (RPEQ).

Once your assessment has been undertaken, you will be issued with a Letter of Assessment, formally recognising that the assessment of your competency and qualifications has been successful.

Employers

If you are an employer who requires your professional engineers to be registered, Professionals Australia’s assessment process might be an ideal alternative to existing assessment processes.

Our process was created to be streamlined for the applicant, without comprising on rigour – meaning it is less time-consuming for the employee and entails less downtime for your business.

If you also advocate for national registration, we strongly recommend looking into the Registered Professional Engineer of Professionals Australia (RPEng) Scheme.

The six engineering disciplines Professionals Australia can assess competency in are:

- Civil
- Management
- Structural
- IT&T
- Electrical
- Mechanical

The fee for RPEng is only $300, which includes RPEQ assessment. RPEng is only available to Professionals Australia members. This is a saving of $200 on the non-member fee, and a considerable saving on alternative schemes.

If your employees are not members of Professionals Australia, the cost for assessment is only $500.

If RPEng, or RPEQ assessments, is of interest, Professionals Australia will happily send out a representative to discuss these options with you personally.

When completing your RPEQ application, you will be required to present this letter.

Once the BPEQ approves your application, you will then become a RPEQ.

Importantly, it is not required that you join an organisation to have your competency and qualifications assessed.

International recognition –
the global engineer

Much like in Australia, the registration of engineers around the world is a complex patchwork comprising of hundreds of different organisations, legislation, regulations and programs.

Importantly, there is no single global register for degree-qualified, registered professional engineers. Accordingly, ‘international recognition’ globally is not realistically achievable, for any organisation.

If working overseas is important to you, the first question is:

“Which country or region do you anticipate working in?”

Where you wish to work will determine what requirements you must meet to practice as an engineer, and whether or not Australia, and any of its engineering bodies, has a mutual recognition agreement in place.

If it is a matter of achieving recognition of your qualification, a number of countries accept the equivalence of Australian qualifications through an international agreement, the Washington Accord:

- Canada
- China
- Chinese Taipei
- Hong Kong China
- India
- Ireland
- Japan
- Korea
- Malaysia
- New Zealand
- Russia
- Singapore
- South Africa
- Turkey
- United Kingdom
- United States

The second question to ask is:

“What are the legal requirements to practice as an engineer in that region/country/state, and if not, does your potential employer require you to demonstrate professional competence?”

Professionals Australia has a comprehensive understanding of the international engineering framework, and with the above information in-hand, will be well-placed to assist you with advice on international recognition.

Lastly, if you are a RPEng with Professionals Australia, you can also nominate to be RPEQ. This means you have been accredited under a system developed by a government, which provides an excellent opportunity to prove your standing with other governments around the globe.

Finally, Professionals Australia through its affiliation with Uni Global has many reciprocal arrangements in place to support members working overseas.

Additional information
**Terms and definitions**

**Applicant** – engineer member of Professionals Australia seeking RPEng status.

**Assessment Committee** – the Registrar and approved Assessors involved in the application and assessment process for Registered Professional registration, overseen by the Professional Engineers Division Committee.

**Assessor** – person appointed by the Professional Engineers Division Committee, based on their experience and qualifications and the satisfaction of procedures outlined herein, for the purpose of determining whether or not an applicant should be granted Registered Professional Engineer (RPEng) status. Section 3.17 of the By-Laws lists the training and qualification requirements of an Assessor.

**By-Laws** – provide the governance structures for the scheme, guiding principles, rules and regulations.

**CEng** – Chartered Engineer as awarded by the British Engineering Council.

**Conferal Date** – day, month and year the applicant is granted Registered Professional accreditation.

**CP** – Chartered Professional, as granted by The Australasian Institute of Mining and Metallurgy.

**CPEng** – Chartered Professional Engineer, as granted by Engineers Australia.

**Expiration Date** – day, month and year that an individual’s Registered Professional accreditation expires. This is three years after the Conferal Date.

**Guidelines** – outline the eligibility criteria used to assess applicant for Registered Professional Engineer status in the disciplines for which Professionals Australia accredits.

**Professional Referee** – person nominated by the applicant to support and verify their work experience claims. The Professional Referee shall be called upon by the Assessor in order to provide a verbal statement that supports the applicant’s work experience. Section 3.8 of the By-Laws lists the qualification requirements of a Professional Referee.

**Proposal** – applicant’s application for Registered Professional Engineer (RPEng) accreditation. This shall consist of the application form as specified in Appendix B, a certified copy of their Professional Engineering qualification, examples of their work experience over the past five years (detailed curriculum vitae), names and contact details of three Professional Referees who can testify as to the applicant’s work experience claims, and a record of continuing professional development activities as specified in Appendix C.

**Renewal Date** – day, month and year that current Registered Professional Engineers (RPEng) are to be notified of their upcoming renewal and re-assessment. This date should fall at least three months prior to the Expiration Date.

**Registrar** – staff member appointed by the Professionals Australia CEO to have responsibility for the effective administration of the accreditation processes detailed in these By-Laws the Registrar will ensure the maintenance of the Roll of Registered Professional Engineers.

**RPEng** – Registered Professional Engineer, as granted by Engineers Australia.

**RPQE** – Registered Professional Engineer of Queensland, as granted by the Board of Professional Engineers of Queensland.

**The Washington Accord** – A series of agreements relating to the recognition of equivalence of professional engineering qualifications and competence. Qualifications under this scheme are recognised as fitness to practice as a professional engineer across the signatory jurisdictions.

**Professional Engineers Division Committee** – the governing body elected under the Association of Professional Engineers, Scientists and Managers, Australia (APESMA) rules from an electorate of the professional engineer members. APESMA is a registered organisation under the Fair Work (Registered Organisations) Act 2009, operating as Professionals Australia.

**Additional information**

**Code of Ethics**

Our code of ethics demonstrates Professionals Australia members’ responsibility and commitment to society and professional engineering. The code of ethics is not a behavioural guide or rulebook. It provides the foundations of an ethical culture, sets ethical benchmarks and inspires society’s confidence in Professionals Australia members.

REGISTERED PROFESSIONAL ENGINEERS OF PROFESSIONALS AUSTRALIA SHALL:

- At all times further the standing of the engineering profession through conducting themselves with professionalism and by displaying integrity, diligence and decency.
- Uphold the safety, health and wellbeing of the community.
- Practice solely in their areas of competence and communicate to relevant stakeholders when the scope of work falls outside their area of competence.
- Understand the environmental impact of their engineering services and adhere to environmentally sustainable practices.
- Provide engineering services beneficial to the economy.
- Communicate honestly and clearly to their employers and clients in relation to safety, risk, cost, time, fitness for purpose, quality, reliability, environmental impact and economic benefit.
- Put foremost the interests of public safety when there is a conflict of interest between the interests of the public and the instructions of your employer.
- Bring evidence of poor public and private decision-making to light to authorities or the public more generally when compelled by poor practice, instruction or negligence.
- Continue professional development in their chosen areas of competence and remain informed of major changes within their industry.
- Provide mentoring and training to ensure knowledge and skills are transferred to others.
- Not behave in a manner that would damage the reputation of themselves and others.
- Report unlawful/unethical behaviour and conflicts of interest.
- Promote ethical behaviour.
- Comply with relevant Government legislation and regulations.
- Abide by the rules of disclosure and use of classified information.
- Not misuse company, public and private property.
Registered Professional Engineers

Regulations for the Registered Professional Title

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